



St. Walburga's Catholic Primary School

MALVERN ROAD, MOORDOWN, BOURNEMOUTH, BH9 3BY

Telephone: 01202 528811 Fax: 01202 532875

email: office@stwalburgasprimary.co.uk

website: www.stwalburgas.bournemouth.sch.uk

Headteacher: Veronica Woodward



June 2026

Dear Applicant

Teaching Assistant – Fixed Term, 10 hours per week, Term Time only

Midday Supervisory Assistant – Fixed Term, 2hrs per week, Term Time only

Thank you for your interest in the Teaching Assistant / Lunchtime supervisory vacancy and please find the relevant documents listed below on our school website.

<https://www.stwalburgas.bournemouth.sch.uk/staff-vacancies/>

Advert

Job Description (Teaching Assistant & Midday Supervisory Assistant)

Person Specification

Application Form – Notes to applicants

Application Form

Consent to Obtain References Form

CES Recruitment Monitoring Form

CES Rehabilitation of Offenders Act 1974 Disclosure Form

Should you wish to apply for the post, please complete and return the **Application Form, Consent to Obtain References Form and the Recruitment Monitoring Form by the closing date of noon Monday 29th June 2026**, marking them for the attention of Collette Duffy or email to collette.duffy@stwalburgasprimary.co.uk

Please note we are unable to accept CVs as a form of application.

If you do not receive communication from us inviting you for an interview by 6th July 2026, please assume that your application was unsuccessful on this occasion.

I wish you every success in your application and I look forward to hearing from you. Should you require any further information, please do not hesitate to contact me on 01202 528811.

Yours sincerely

Collette Duffy

Personnel & Secretarial Officer